

Address: 175 Forest rd, Hurstville NSW 2220
Phone Number: (02) 9579 5033
Fax Number: (02) 9579 5133
Email: office@cagp.com.au

APPROVED / **DECLINED**
DEPOSIT PAID: \$ _____

APPLICATION FOR TENANCY

Should there be more than one applicant a separate application for should be completed for each applicant.

Address of premises applied for

Postcode _____

Personal Details

Title: Mr/Mrs/Ms/Miss or Other _____ Date of Birth _____ / _____ / _____

Surname _____ First Name _____

Present Address

Postcode _____

Home phone no. _____ Work phone no. _____

Mobile phone no. _____ Fax no. _____

Email address _____

Employment History

Employer's name _____

Employer's address _____

Postcode _____

Work phone no. _____ Mobile phone no. _____

Occupation? _____

Period of Employment _____ / _____ / _____ To _____ / _____ / _____

Tenancy History

Name of Present Landlord/Agent _____

Work phone no. _____ Mobile phone no. _____

How Long at Present Address _____ Current Rent Paid \$ _____

Personal Reference

Name of the Person (Not related to you) _____

Relationship to you _____ Phone No. (During Business hour) _____

Occupant(s) Details

Number of Persons Who Will Occupy Premises

Adults _____ Children _____ Ages of Children _____

Pets YES / NO _____ Number and Type _____

Smokers YES / NO _____

Rental to Apply

\$ _____

Residential Tenancy Agreement to be Signed on

Date _____

Free Utility Connection Service

This is a free service that connects all your utilities



MyConnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478 enquiry@myconnect.com.au
 Fax : 1300 854 479 www.myconnect.com.au

Yes, Please Contact Me Interpreter service required (tick here)

Unless I have opted out below, I: consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.



Tick here to opt out

Property Manager _____

Address of premises applied for _____

Initial Payment

Rental Bond equivalent to 4 weeks rent:	\$
Admin. Fee	\$28.00
2 Weeks Rental	\$
Less (-) Reservations Fee	\$
TOTAL	\$

* Initial payment must be made in cash or Bank Cheque.
Personal cheques will not be accepted.

Notice

If you dispute part of all of the amount specified by the Agent in this itemised account, and if you have been unable to resolve the dispute, you may apply to the Department of Fair Trading Tribunal for a determination of the matter. By law legal action to recover the amount specified in the itemised account cannot be commenced until 28 days after it has been served on you.

Application

I, the Applicant hereby apply for approval by the owner of the premises referred to in this form to become the tenant of those premises in the terms and conditions contained in this form and the Residential Tenancy Agreement to be drawn up by the Owner's Real Estate Agent and request that pending consideration of my application, the premises be reserved in my favour.

Reservation Fee Conditions

In accordance with Clause 12 of the Residential Tenancies Regulation 1995, it is hereby acknowledged that the taking of the reservation fee referred to in this Application for Tenancy Form is reservation fee referred to this Application for Tenancy Form is subject to the following conditions.

- The Application has paid a Reservation Fee of equivalent of _____ days rent to reserve the premises in favour of the Applicant for a period of days from _____ to _____. (The Reservation Fee is calculated on the basis that one day reserved equals one days rent, subject to maximum of seven (7) days rent.
- The premises will not be let during the reservation period depending the marking of a Residential tenancy Agreement.
- The Landlord decides not to enter into a Residential Tenancy Agreement on the agreed terms for the residential premises concerned during the reservation period, the whole of the fee will be refunded.
- If the entering into of a Residential tenancy Agreement is conditional on the landlord carrying out the repairs or other work specified below and the landlord does not carry out the repairs or the other work during the reservation period, the whole of the fee will be refunded.
- If the prospective tenant decided not to enter into such agreement and the premises were not let or otherwise occupied during the period they were reserved, the landlord may retain so much of the fee as is equal to the amount of rent that would have been paid during the period the premises were reserved (based on the proposed rent) but is required to refund the remainder (if any) of the fee.
- If a residential Tenancy Agreement is entered into, the reservation fee is to be paid towards rent for the residential premises concerned.

Details of any repairs or other work to be carried out by the Landlord in accordance with condition 4 above.

Privacy Policy

The personal information the prospective tenant provides in this application collected from other sources is necessary for the Agent to verify the Application identity, to process and evaluate the Application and to manage the tenancy. Personal information collected about the application is successful may be disclosed for the purpose for which it was collected to the other parties including to the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held to tenancy databases may also be disclosed to the Agent and/or Landlord. If the applicant enters into a Resident Tenancy Agreement, and if the appliance fails to comply with their obligations under that agreement, fact and other relevant personal information collected about the applicant during the course of the tenancy may also be disclosed to the landlord, third party operators to tenancy references databases and/or other agents. If the applicant would like to access the personal information the Agent hold they can do so by contacting the Agent at the address and contact numbers contained in this application. If the information is not provided, the Agent may not be able to process the application.

Applicants Signature

Date

Real Estate Agents Signature

Date

Declaration Form

I/We understand this agent is a member of **Tenant Reference Australia** and will be conducting a Reference Check. I/We authorise this agency to provide any information to TRA for the purpose of verification of my identity or listing. I/We recognise that if I/we default or are categorized as an excellent tenant I/we will be listed accordingly. I/we also understand that when listed as a defaulter, our name will be deleted from the Tenant Reference Database when the problem is sorted out with the Agent/Landlord.

Print Name

Signature

For Office Use Only

Property Officer/manager

Reference Checks Employment

Reference Checks Agent/Landlord

Owner Contact

Date

Accepted

/

Declined

Applicant Advised

YES / NO

Date: _____

Date/Time to Sign Agreement